

IF YOU ARE IN IMMEDIATE DANGER, CALL 911.

Valley Life Charter School is committed to providing a safe, comfortable learning environment for all students. Bullying incidents can be reported directly to a trusted staff member at your school. When reporting to a staff member, please fill out this form and bring it with you. A bullying incident can also be reported through the VLCS app on your smartphone/device. For more information about the definition of bullying, bully reporting procedures, and how to access the electronic form through the app, please go to our website www.vlcs.org.

Once submitted, the investigation process will begin within five (5) working days. Keep in mind, this process can only be as thorough as the information provided.

Person reporting incident (optional):	Today's Date:
Phone (optional):	Email Address (optional):
Who have you talked to about this: Teacher Administration/Office Staff Other	Name of person(s) getting bullied:
Location(s) where bullying occurred: Home School Social Media Phone Contact Exact time bullying occured (if known):	Select which applies to you: Student Parent/Guardian School Staff Community Member
Rullving Incident:	

Name(s) of alleged offenders (optional):



Please describe the bullying incident. Try to include as many details as possible:	
Check All That Apply:	
Name Calling Intimidation Threat	
Physical Violence Cyberbullying	
Public Humiliation Social Exclusion	
Unwanted Touching Other - please describe:	
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By completing this form, you are verifying that your statements are true and accurate to the best of your knowledge.

